

**NCCIPMA-HR
BOARD MEETING MINUTES
May 12, 2011**

Location: Oakland Center of CSU East Bay, Oakland, CA

Present: A. Asher, A. Simion, M. Gallardo, D. Holsey, C. Keebler, C. Ko, S. Stanchina, R. Wapner

Absent: I. Barragan, J. Carter, R. Caughell, J. Cox, F. Robustelli

I. SECRETARY'S REPORT:

The February and March 2011 Meeting Minutes were reviewed. CKo moved and CPK seconded acceptance. The motion carried.

II. TREASURER'S REPORT:

The March and April 2011 Treasurer's Report was reviewed. AA moved and DH seconded acceptance. The motion carried.

III. WEBSITE UPDATE:

AA reports that the Western Regional Tech Committee met recently. IPMA is putting together an info tech task force.

RW shared that National has put together a National List Serve and information package. Currently there are approximately 13 topics available.

IV. WRIPMA ANNUAL CONFERENCE BRIEFING:

AS and MG attended the conference and reported on the seminar topics presented including a number of sessions on leadership and communication. They also plugged the membership challenge during the luncheons. CKo and Central Contra Costa Sanitary District were recognized at the conference for being the recipient of the NCCIPMA-HR Agency Award.

V. PDW CANCELLATIONS:

The Board revisited how to address PDW "no show" registrants. It was decided that the decision made during the February 24th meeting would stand:

- ✓ Paid "no show" registrants will not receive a refund.
- ✓ Unpaid registrants will be billed for the registration fee.
- ✓ Paid registrants who are unable to attend due to circumstances beyond their control will receive a credit.

It was also decided that whomever is in charge of the event will send an e-mail to the registrant confirming the credit with a copy to the Chapter Treasurer.

DH moved and AA seconded acceptance of the proposal. The motion carried.

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VI. DISCUSSION & DECISION ON THE FUTURE OF LABOR RELATIONS PDWs:

The Board decided to defer this topic for discussion at the annual retreat in August.

VII. DISCUSSION REGARDING THE SALE OF PDW MATERIALS TO MEMBERS UNABLE TO ATTEND SESSION:

IB was not in attendance to lead the discussion on this topic. CKo will follow up with S Harman to see if he is OK with the proposal.

VIII. IPMA-HR LEADERSHIP CONFERENCE – AUGUST 19 – 21, 2011 – LAS VEGAS, NV:

AS will be attending the conference and DH also expressed interest in attending. AS will send an e-mail to all Board members to solicit attendee interest. AS and FR will make the final decision regarding participation.

AA moved and SS seconded a motion to pay for flight and incidental expenses for AS and the other chosen attendee. The motion carried.

The Board also considered the option of utilizing the Visa card for travel reimbursement. After much discussion it was decided that the subject would be tabled for further consideration at the annual retreat in August.

IX. INTERNATIONAL IPMA-HR CONFERENCE – SEPTEMBER 24 – 28, 2011 CHICAGO, IL:

AA, AS, and SS expressed interest in attending. AS will send an e-mail to all Board members to solicit additional attendee interest.

X. NCCIPMA-HR ANNUAL BOARD RETREAT PLANNING:

The NCCIPMA-HR Annual Board Retreat will be held on Friday, August 12, 2011 at Central Contra Costa Sanitary District. CPK will scribe at the retreat. AA will send out a survey to ascertain the wants and needs of members for Board discussion and consideration.

XI. VACANCIES ON THE NCCIPMA-HR BOARD:

Board vacancies will be discussed at the retreat.

XII. ADJOURNMENT:

The Board meeting adjourned at 2:30 p.m. The next meeting will be held on Friday, August 12, 2011 at Central Contra Costa Sanitary District in conjunction with the Annual Board Retreat.