



**NCCIPMA-HR
Board Meeting – Annual Retreat**

**Central Contra Costa Sanitary District
5019 Imhoff Place, Martinez, CA 94553
(925) 228-9500**

**Friday, August 12, 2011
9:00 a.m. – 3:00 p.m.**

I. Roll Call and Minutes

Approval of Minutes from May 21, 2011 Board Meeting

II. Treasurer's Report - Sonja

May, June, July 2011

III. Business Report for 2010 – 2011

- a. Review goals and objectives from 2010-11

IV. New Business

- a. Discuss membership survey results
- b. PDWs – Still make sense in existing format? Restructure?
- c. PDW and Lunch Seminar payments (Higher fee for paying the day of the event or for attending without pre-enrolling?)
- d. New fundraising ideas
- e. Reassign scribe duties for 2011-12
- f. Establish process for mid-term replacement Board members (Runner-up from previous election? Volunteer?)
- g. Reimbursement vs. credit card charges for conferences, for Visa holders
- h. Board Succession Planning Discussion

LUNCH BREAK: 12:30 – 1:30 P.M.

V. Activities and Events for 2010-11 – Scheduling & Assignments

- a. Social Events
- b. Seminars
- c. Annual Conference
- d. Professional Development Workshops
- e. IPMA Certification Training
- f. Training

VI. Adjournment